

# Job Description

Revision: January 2019

## Job Title: Master Electrician

**Summary:** The Master Electrician position is responsible to work collaboratively with internal administration, support and technical personnel, as well as, external customers to assist in managing and coordinating electrical construction activities to meet both project and company objectives. This position will support and oversee our field crews during the installation, maintenance, and removal of electrical systems as related to a variety of industries including but not limited to utilities, construction, and telecommunications.

## Primary Job Responsibilities:

- Understanding and ability to perform maintenance/installation of electrical components within wireless cell sites which involves cabinet sets, DC power plants, disconnects, meter pedestals/cans, transformers, emergency generator, etc
- Read and accurately interpret construction electrical drawings
- Assist/perform civil work including grounding, trenching, and conduit installation
- Operate test equipment such as voltmeters, meg tester, amp meters, and high potential test equipment
- Understanding and compliance with company and government operating plans and procedures
- National Electric Code (NEC), OSHA, FAA, DOT, HAZMAT, etc.
- Organize materials and tools to maintain clean and neat work areas
- Adhere to and promote the environmental, health & safety policies of NCI

## Minimum Qualifications:

- State of Kentucky Licensed Master Electrician
- Minimum of 8 years work experience or 6 years work experience and completion of an approved training program
- 2+ years Tower and Telecommunications Experience is preferred
- Knowledge of electricity, voltage and current relationships for both AC and DC circuits
- Valid Driver's license & Clean driving record, background check, and drug screen

## Additional Skills & Competencies:

- Ability to follow, interpret and act on written and verbal job instructions, reports, technical manuals, and data
- Ability to follow all state and federal safety regulations (OSHA) while working in an efficient and productive manner
- Strong written and oral communication is required
- Must have Microsoft Office skills (Excel, Word and Outlook) and organizational skills (upload photos, email updates and keep vehicle clean and maintained)
- Strong interpersonal skills are essential, as well as having a strong work ethic, including team player, and customer first commitment

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**Travel:**

This position requires approximately 45% overnight travel. The ability to travel as needed in this role is required.

**Working Conditions (Mental/Physical Demands & Environmental Factors):**

- Active working position that will require continual walking, standing, climbing, stooping, bending, kneeling, reaching daily
- Good vision (normal or corrected) with ability to positively identify colors of wires
- Ability to work indoors and outdoors (including a variety of weather situations)
- Ability to lift up to 75 lbs including additional heavy lifting and carrying
- Ability to sit or stand for prolonged periods, coordinate multiple tasks simultaneously, accurately complete detailed forms and reports, and calculate figures and amounts
- Daily travel is required with occasional, but limited, overnight travels based on client needs

*When possible, reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**GENERAL INFORMATION**

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of duties, responsibilities, and skills required of personnel so classified. This job description should not be construed to constitute contractual obligations of any kind or a contract of employment between Noash Construction and any employee. Employment at Noash Construction is “at-will” and either party can terminate the employment relationship at any time, with or without just cause.