

# Job Description

*Revision: January 2019*

## **Job Title:** Apprentice Electrician

**Summary:** The Apprentice Electrician position will assist the Journeyman and/or Master Electricians in performing electrical construction activities to meet both project and company objectives. This position will support the electricians and field crews during the installation, maintenance, and removal of electrical systems as related to a variety of industries including but not limited to utilities, construction, and telecommunications.

## **Primary Job Responsibilities:**

- Under direct supervision, perform maintenance/installation of electrical components within wireless cell sites which involves cabinet sets, DC power plants, disconnects, meter pedestals/cans, transformers, emergency generator, etc
- Assist/perform civil work including grounding, trenching, and conduit installation
- May operate test equipment such as voltmeters, meg tester, amp meters, and high potential test equipment
- Understanding and compliance with company and government operating plans and procedures
- Understand National Electric Code (NEC), OSHA, FAA, DOT, HAZMAT, etc.
- Assist with organizing materials and tools to maintain clean and neat work areas
- Adhere to and promote the environmental, health & safety policies of NCI

## **Minimum Qualifications:**

- High School or equivalent education
- Minimum of 2+ years' work experience
- 6-months+ Tower and Telecommunications Experience is preferred
- Basic knowledge of electricity, voltage and current relationships for both AC and DC circuits

## **Additional Skills & Competencies:**

- Ability to follow, interpret and act on written and verbal job instructions, reports, technical manuals, and data
- Ability to follow all state and federal safety regulations (OSHA) while working in an efficient and productive manner
- Valid Driver's license & Clean driving record, background check, and drug screen
- Strong written and oral communication is required
- Basic Microsoft Office skills (Excel, Word and Outlook) and organizational skills (upload photos, email updates and keep vehicle clean and maintained)
- Strong interpersonal skills are essential, as well as having a strong work ethic, including team player, and customer first commitment



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## **Travel:**

This position requires approximately 45% overnight travel. The ability to travel as needed in this role is required.

## **Working Conditions (Mental/Physical Demands & Environmental Factors):**

- Active working position that will require continual walking, standing, climbing, stooping, bending, kneeling, reaching daily
- Good vision (normal or corrected) with ability to positively identify colors of wires
- Ability to work indoors and outdoors (including a variety of weather situations)
- Ability to lift up to 75 lbs including additional heavy lifting and carrying
- Ability to sit or stand for prolonged periods, coordinate multiple tasks simultaneously, accurately complete detailed forms and reports, and calculate figures and amounts
- Daily travel is required with occasional, but limited, overnight travels based on client needs

*When possible, reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

## **GENERAL INFORMATION**

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of duties, responsibilities, and skills required of personnel so classified. This job description should not be construed to constitute contractual obligations of any kind or a contract of employment between Noash Construction and any employee. Employment at Noash Construction is "at-will" and either party can terminate the employment relationship at any time, with or without just cause.